

# St. Thomas SCRIP Gift Card Program:

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## **ON-LINE ORDERING AND PAYMENT INSTRUCTIONS:**

**NEW USERS:** Just complete the steps below to get started. We will also continue to accept paper order forms.

1. Go to [www.ShopWithScrip.com](http://www.ShopWithScrip.com) and look for the green box "FAMILY SIGN-UP". Click "Create Account".
2. Complete the family registration form. (You do not need to fill-in optional information). Then click "I accept".
3. Enter this Enrollment Code: **8F4F383122L36** . This code links you to St. Thomas. Then click "Join".
4. You are now ready to order gift cards on-line!! Click the "Shop" link and browse the retailers available or enter a specific store. Make sure you verify your order, totals, etc. before you follow prompts to complete order.
5. After you have completed your order, forward your online form along with payment (cash or credit card number/expiration/code or check) to school in an envelope marked "SCRIP". You may come into the school office and have your credit card swiped during school hours once you have ordered. Orders paid by check will not be processed until the check has cleared the bank. We will NOT process orders in which we have not received payment.

There are hundreds of retailers offered on-line. Please remember that the rebate (contribution) noted is split evenly between the school and our families. To calculate your tuition rebate, please take ½ of the contribution percentage listed.

**FOR RETURNING USERS:** Consider signing up for PRESTO PAY...a new way to pay for your gift cards on-line! After you log-in to [www.shopwithscrip.com](http://www.shopwithscrip.com), look for the "Enroll in Presto Pay" box. It only takes a minute to input your checking account information. You will need to verify your account and it's that easy! You may safely and securely pay for your St. Thomas gift card orders ON-LINE!! You will be charged a \$.39 convenience fee every time you use this service.

**QUESTIONS??:** Email [stthomasscrip@verizon.net](mailto:stthomasscrip@verizon.net)